

## The Ministry of Economy

Public Invitation - Call for Expression of Interest (“Call for Eoi”), ”) for receiving on job assistance on EU funding under the EU funded project “Revision of Industrial Policy 2009-2020; FWC BENEf 2013 Lot 10 2017/384799/1”

# The Expression of Interests Form (Eoi/Application Form)

### I. General Applicant Information

<b>Official name of applicant</b>	
<b>Contact data of applicant</b> (official address and general e-mail)	
<b>Department of applicant if applicable</b>	
Type of applicant a) <i>Umbrella organisations of SMEs, SME support organisations (clusters, cluster organisations, business organisations/associations, chambers of industry, chamber of commerce, chamber of crafts, other legal entities representing SMEs or SMEs professional networks...),</i> b) <i>NGOs, foundations, Civil society organisations</i> c) <i>Research and education institutions (universities, faculties, institutes, schools, training centres...)</i> d) <i>Innovation support organisations/networks like Incubators, Technology Centres....</i>	
<b>Name of contact person, responsible for the EOI</b>	
<b>E-mail of contact person</b> (e-mail where decision upon selection should be communicated)	

**II. Development stage of project idea/proposal** (please select **one option** which corresponds the most)

STAGE OF PROJECT IDEA	
1) The expertise field(s) eligible under centralised EU programmes identified, role in project known – to be a partner, a need to identify/to joint a potential international consortium	
2) Rough idea that needs further elaboration, <i>one page proposal concept has been developed (general objectives are defined, main work packages with no clear outcomes are defined, partnership identified but it is not operational yet, the eligible EU programme identified, type of project identified)</i>	
3) Project proposal has already been submitted, but rejected (according to the evaluation, there are some weakness of project to be improved)	

**III. Depending on the above selected development stage (1, 2, 3), please provide a more detailed short description of the project idea/proposal for the selected item only**

**1. The expertise field(s) eligible under centralised EU programmes identified (max 1,5 page)**

a) provide information on selected expertise fields you work on and indicate potential centralised programmes, eligible for your expertise field and you would like to participate

b) identify your strengths and weakness regarding entering into international consortium

c) identify clear objectives you would like to meet in consortium or project and reasons to be involved in the international consortium and project, explain your contribution to the potential international consortium and project

**2. Rough idea that needs further elaboration (max 1,5 page)**

a) provide information on overall objectives and impacts as well as specific objectives,

b) present the overall structure of the work plan (work packages or main activities - timing of the different work packages and their components (Gantt chart or similar)

c) provide a list of major deliverables, indicate overall budget and project duration, describe the partnership) and indicate potential Eu programme you would like to apply

**4. Project proposal has already been submitted, but rejected (max 1,5 page)**

a) provide short summary of the project to clearly explain: the objectives of the proposal, how they will be achieved, their relevance to the selected EU programme, EU added value

b) provide weakness of the rejected project

**IV. Clarification, justification and motivation for receiving the on spot assistance (max 1,5 page)**

a) provide clear explanation on the reasons that have led you to apply for the assistance

b) provide clear objections of the requested on job assistance and explain how do you see your role in the process of receiving on job assistance

c) identify specific topics/areas within the further development of project proposals you see them as relevant)

**V. Previous experience (max 0,5 page)**

**Experience in similar actions in the past 3 years:** Please provide a description of actions (name of project, type of project, programme under the projects have been funded, project results achieved) in the same sector and of a comparable scale to the one for which you project proposal/ idea/grant is being requested managed by. You may provide your own table of references.