

## Public Invitation - Call for Expression of Interest (“Call for EoI”) for receiving on job assistance on EU funding

The Ministry of Economy is launching a Public Invitation - Call for Expression of Interest (“Call for EoI”), under the EU funded project “Revision of Industrial Policy 2009-2020; FWC BENEF 2013 Lot 10 2017/384799/1” with the aim to provide a short term on job assistance to 3 selected support organisations to facilitate their active involvement in the EU funded projects. The short term on job assistance will be provided by the EU expert and it will be delivered in the period from December 2017 to April 2018 up to 5 days in the premises/on the spot of the applicants.

1. The selection of applicants will proceed in single stage procedure. Applicants willing to participate in this Public Invitation are requested to forward their **Expression of Interest Form** (“EoI”) with the **Declaration of Availability** enclosed at **e-mail [jasmina.majstoroska@economy.gov.mk](mailto:jasmina.majstoroska@economy.gov.mk) ; [blerim.zlatku@economy.gov.mk](mailto:blerim.zlatku@economy.gov.mk)**
2. The deadline for submission of EOI is **06/12/2017 till 16:00**.
3. The Applicants eligible under this Public invitation are:
  - *Umbrella organisations of SMEs, SME support organisations (clusters, cluster organisations, business organisations/associations, chambers of industry, chamber of commerce, chamber of crafts, other legal entities representing SMEs or SMEs professional networks...),*
  - *NGOs, working in private sector development*
  - *Research and education institutions (universities, faculties, institutes, schools, training centres...)*
  - *Innovation support organisations/networks like Incubators, Technology Centres....*
4. The applicants must take account of the following provisions:
  - a) *The selection will proceed in single stage: EoIs will first be assessed against the Exclusion Criteria (all documents submitted before deadline and in English and Eligibility criteria to be met) as outlined in point 1 and 3 of this Public Invitation.*
  - b) *EoIs which are not excluded in accordance with the Exclusion Criteria will be assessed on the basis of the Selection Criteria, which are stipulated in point 5 of the Public Invitation. Applicants may choose only one out of three proposed options regarding the development stage of project idea*
  - c) *Applicants will be informed of the outcome of their submissions by communication sent out to their e-mail address, indicated in EoI. The Ministry of Economy has no obligation to select any of the applicants, submitted the EoI.*
5. Selection Criteria: Applicants will be assessed according to the selection criteria indicated in the table. First three applicants with the highest score will be proposed to benefit from on job assistance.

				Max score
<b>I. Preparedness and participation in the first phase of the project “ Revision of Industrial Policy 2009-2020”</b>	<b>Yes (2)</b>	<b>No (0)</b>		<b>2</b>
Participation at the EU seminar “How to Apply EU Project” or participated at the Cluster Evaluation questionnaire				
<b>II. Technical capacity of the proposal</b>	<b>Poor (1 max)</b>	<b>Basic (2 max)</b>	<b>Advanced (3, 5 max)</b>	<b>3, 5</b>
<b>a) The expertise field(s) eligible under centralised EU programmes identified</b>				
information on selected expertise fields provided, potential centralised programmes identified clearly, strengths and weakness regarding entering into international consortium identified clearly, objectives and reasons to be involved in the international consortium are clear, contribution to the consortium identified				
<b>b) Rough idea that needs further elaboration</b>				
information on overall objectives and impacts well as specific objectives are clear, the overall structure of the work plan (work packages or main activities - timing of the different work packages and their components (Gantt chart or similar) is consistent and clear, a list of major deliverables is provided and it is relevant, overall budget and project duration are reasonable, the partnership is identified properly				
<b>c) Project proposal has already been submitted, but rejected</b>				
short summary of the project is explanatory: the objectives of the proposal are clear, methodology is prepared, relevance to the selected EU programme is provided				
<b>III. Justification and clarification</b>	<b>Poor (1 max)</b>	<b>Basic (2 max)</b>	<b>Advanced (3, 5 max)</b>	<b>3, 5</b>
explanation on the reasons that have led to application for the assistance is clear, objective of the requested-on job assistance is provided, the role in on job assistance is recognised as appropriate, specific topics/areas within the development of project proposals are relevant and are recognised				
<b>IV. Technical capacity of the applicant</b>	<b>Yes (1)</b>	<b>No (0)</b>		<b>1</b>
Experience with the similar activities in the past				
<b>TOTAL SCORE- MAX</b>				<b>10</b>

6. The Expression of Interests Form (Eol/application Form) and Declaration of Availability can be downloaded here:
  - Declaration of availability
  - Expression of Interest Form.